

**MINUTES OF THE REORGANIZATION MEETING
OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF UPPER SADDLE RIVER
January 6, 2022 8:00 p.m.**

*Meeting held via Zoom
due to COVID19*

PRESIDING: Mayor Minichetti called the meeting to order at 8:00 p.m.

Moment of Silence - Pledge of Allegiance

Pursuant to the Open Sunshine Act P.L. 1975, c. 231, proper notice of this meeting has been provided by submitting appropriate notice to The Ridgewood News and The Record on December 15, 2021 by email in which the time, place and purpose of the meeting was set forth.

Mayor Minichetti administered the Oath of Office to Council Member Arman Fardanesh.

Mayor Minichetti administered the Oath of Office to re-elected Council Member Joanne Florio

RULE 1. Roll Call:

Mayor	Joanne L. Minichetti	Present
Council Member	Steven DiMartino	Present
Council Member	Jonathan Ditkoff	Present
Council Member	Sarah Drennan	Absent
Council Member	Arman Fardanesh	Present
Council Member	Joanne Florio	Present
Council Member	Roger Masi	Absent

The following Fire Department Officials were sworn in for the year 2022:

Asst. Chief	Nicholas Brusco
Captain	Robert Brigham
Sr. Lieutenant	Anatoly Burman

The following Ambulance Corps Officials were sworn in for the year 2022:

Captain	Scott Buhl
1st Lieutenant	Amy Lauren
2nd Lieutenant	Scott Gurian
3rd Lieutenant	Amy Semkow

RULE 2. APPROVAL OF MINUTES

The following minutes were delivered to all members of the governing body, posted on the bulletin board and were unanimously approved following a motion by Council Member Ditkoff, seconded by Council Member DiMartino. Roll Call Vote: AYES, Unanimous

- December 2, 2021: Executive, Closed & Regular Meetings
- December 30, 2021: Regular Meeting

RULE 3. BOROUGH CLERK’S REPORT

The Borough Clerk’s office received the following fees for the month of December, 2021 and deposited them with the Collector/Treasurer:

Garage Sale	4.00
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Total	\$4.00

The Borough Clerk’s office issued 0 licenses for the month of December; No monies were forwarded to the NJ Department of Health for the Pilot Clinic and Animal Control Fund.

Proof of publications received:

- Introduction of Ordinance# 16-21: AN ORDINANCE TO REPEAL ORDINANCE #15-21 ENTITLED, “ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-54 FOR TROPICAL STORM IDA”.
- 2022 Meeting dates
- Professional Services Agreement – BBG Izenberg Appraisal Associates
- Solicitation of RFQ’s for Professional Services

The following reports were received and are on file for the month of December:

- | | |
|------------------|------------------------|
| 1) Police Report | 3) Construction Report |
| 2) DPW Report | 4) Fire Report |

RULE 4. COMMUNICATIONS, PETITIONS AND BILLS

Approval of Bills: A motion by Council Member DiMartino, seconded by Council Member Ditkoff to pay bills in amount of **\$30,945.05** was unanimously approved and Mayor Minichetti declared bills approved for payment and ordered checks drawn.

Roll Call Vote: AYES, Unanimous.

Communications:

RULE 5. Unfinished Business: None.

RULE 6. New Business:

CONSENT AGENDA: All items listed with an asterisk (*) are considered to be routine and non-controversial by the Council and will be so approved. There will be no separate discussion of these items unless a Council member or citizen so requests, in which case the item will be considered in its normal sequence on the agenda.

A motion to approve Consent Agenda Items Offered by Council Member Ditkoff
Seconded by Council Member Florio
Roll Call Vote: AYES, Unanimous

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|------------------------|---|
| *1. Resolution #1-22 | Order of Business:
Place and date of Borough Council meetings
List of committees
Bonds of Borough Officials
Constitution of Borough Police Force
Rate of Interest-Delinquent Taxes
Telephone Charges
Official Newspapers
Continuation of Salaries
Issuance of Pet Licenses
Transmittal of Fees to Treasurer |
| *2. Resolution # 2-22 | Duties of Administrator & Borough Clerk |
| *3. Resolution # 3-22 | Furnishing of Materials & Services |
| *4. Resolution # 4-22 | Professional Services |
| *5. Resolution # 5-22 | Schedule of 2022 Council Meetings |
| *6. Resolution # 6-22 | Temporary Appropriations |
| *7. Resolution # 7-22 | Authorize Treasurer to Pay Certain Claims |
| *8. Resolution # 8-22 | Authorize Treasurer to Refund Monies |
| *9. Resolution # 9-22 | Authorize Tax Collector to Conduct Tax Sales |
| *10. Resolution #10-22 | Establish Cash Management Plan |
| *11. Resolution #11-22 | Assessor/Tax Collector/Treasurer File Claims |
| *12. Resolution #12-22 | Use of Public Facilities |
| *13. Resolution #13-22 | Mutual Aid & Rapid Deployment Force |
| *14. Resolution #14-22 | Designation of Tax Searcher |
| *15. Resolution #15-22 | 1033 Program for USRPD |
| *16. Resolution #16-22 | Appoint Deputy OEM Coord, Robert Fleshman |
| *17. Resolution #17-22 | Appoint Gerald Falotico Full Time Zoning Code Official |
| *18. Resolution #18-22 | Petty Cash – Registrar and Police Department |
| *19. Resolution #19-22 | Appoint Alyssa Tempio- Full Time Administrative Assistant |
| *20. Resolution #20-22 | Appoint Darryl DeMott Fire Prevention Official |
| *21. Resolution #21-22 | Auth. Land Sale at Public Auction – 62 Sparrowbush Road |
| *22. Resolution #22-22 | Bid Award Weiss Rd. Improvements Frank Macchione Construction |
| *23. Resolution #23-22 | Cancellation of Small Balances |
| *24. Resolution #24-22 | 6% Year-End Penalty on Open Balances |
| *25. Resolution #25-22 | Appoint Gerald Falotico – Fire Inspector |
| *26. Resolution #26-22 | Sale of PD Property of GovDeals |
| *27. Resolution #27-22 | Appt. Ted Preusch, OEM Coordinator |

***Introduction of Ordinance # 01-21**

AN ORDINANCE TO AMEND CHAPTER 16 OF THE CODE OF THE BOROUGH OF UPPER SADDLE RIVER ENTITLED, "PERSONNEL POLICIES, PRACTICES AND REGULATIONS".

Motion Offered by Council Member Ditkoff
Seconded by Council Member DiMartino

Roll Call Vote: AYES, Unanimous

- *1. Motion to approve Raffle License # 410 – The Diabetes Foundation, Inc.

Offered by Council Member Fardanesh
Seconded by Council Member Ditkoff

Roll Call Vote: AYES, Unanimous

- *2. Motion to approve Towing Companies for 2022, as per Police Chief Recommendation
Offered by Council Member Fardanesh
Seconded by Council Member DiMartino

Roll Call Vote: AYES, Unanimous

- *3. Motion to approve the following appointments to December 31, 2022.
Offered by Council Member Ditkoff
Seconded by Council Member Florio

Roll Call Vote: AYES, Unanimous

Fire Prevention Official Darryl DeMott
Municipal & Police Physician Dr. Yair Kissin

- *4. Motion to approve the following appointments to Borough Government.
Offered by Council Member Ditkoff
Seconded by Council Member Florio

Roll Call Vote: AYES, Unanimous

Youth Guidance Counsel

Mayor	1 yr.	12/31/22	
Officer Pulizzano	1 yr.	12/31/22	
James McCusker	1 yr.	12/31/22	
David Kaplan	1 yr.	12/31/22	
Christine Hill	2 yrs.	12/31/23	
Despina Anastaspoulos	2 yrs.	12/31/23	
Yunaima Rodriguez	2 yrs.	12/31/23	
Sherika Medina	2 yrs.	12/31/23	
Jennifer Waldbaum	2 yrs.	12/31/23	
Marge Fiori	1 yr.	12/31/22	(Mayor's rep)
Joanne Florio	1 yr.	12/31/22	(Council Liaison)

Library

Miriam Bakal	5 yrs.	12/31/26	
Steve DiMartino	1 yr.	12/31/22	(Council Liaison)

Shade Tree

Connor Sherlock (Jr. Member)	1 yr.	12/31/22	
Roger Masi	1 yr.	12/31/22	(Council Liaison)

Recreation

Jonathan Ditkoff	1 yr.	12/31/22	(Council Liaison)
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Field Committee

Vincent Durante, Chairman	1 yr.	12/31/22	
Jon Ditkoff	1 yr.	12/31/22	(Council Liaison)
Steve DiMartino	1 yr.	12/31/22	
Ed Gartner	1 yr.	12/31/22	
Kevin Boswell	1 yr.	12/31/22	
Robert Fleshman	1 yr.	12/31/22	
Nick Pirsos	1 yr.	12/31/22	
Greg Smiechowski	1 yr.	12/31/22	
Scott Vandersnow	1 yr.	12/31/22	
Daria Fox	1 yr.	12/31/22	

Frank DePierro	1 yr.	12/31/22	
Robert DiGisi	1 yr.	12/31/22	
Thao Groenewald	1 yr.	12/31/22	
<u>Bd. of Health</u>			
Sanjeen Patel	3 yrs.	12/31/24	
Joanne Florio	1 yr.	12/31/22	(Council Liaison)
<u>Emergency Management Council</u>			
Ted Preusch – OEM Coord.	1 yr.	12/31/22	
Police Chief Rotella	1 yr.	12/31/22	
Fire Chief Fardanesh	1 yr.	12/31/22	
Cynthia Dilatush (USR Cares)	1 yr.	12/31/22	
USR Ambul. Capt. Scott Buhl	1 yr.	12/31/22	
Deputy OEM Coord. Fleshman	1 yr.	12/31/22	
<u>Environmental</u>			
Ellen Ling	1 yr.	12/31/22	
Ira Gross	1 yr.	12/31/22	
Jay Perez	1 yr.	12/31/22	
Timothy Stoller	1 yr.	12/31/22	
Julia Broadbent	1 yr.	12/31/22	
Sam Polonsky	1 yr.	12/31/22	
Joanne Florio	1 yr.	12/31/22	(Council Liaison)
<u>Municipal Court Judge</u>			
Harry Norton, Jr.	3 yrs.	12/31/23	
<u>Affordable Housing</u>			
Joy Convertini, Secy.	1 yr.	12/31/22	
<u>Historic Preservation</u>			
Scott Japko	4 yrs.	12/31/25	
James Dunellen	4 yrs.	12/31/25	
Sarah Drennan	1 yr.	12/31/22	(Council Liaison)
<u>Borough Historian</u>			
Kay Yeomans	1 yr.	12/31/22	

*5. Mayor to appoint the following to serve on the **Citizens Advisory Comm.** to December 31, 2022:

Hans Kalchbrenner, Susan Curran, Sharon Reissman, Denise Mercier.

*6. Mayor to appoint the following to serve on the **Green Team** to December 31, 2022:

**Joanne Florio, Ted Preusch, Adam Greenbaum, Jay Perez,
Tim Stoller, Jason Mathios.**

*7. Mayor to appoint the following to serve on **The Safety Committee** to December 31, 2022:

Mayor Minichetti, Police Chief Rotella, Ted Preusch, Arman Fardanesh, Scott Buhl

*8. Mayor to appoint the following to serve on The Aircraft Noise Committee to December 31: 2022:

Council Member DiMartino, Council Member Drennan, Council Member Florio

*9. Motion to select a Council member to serve as Council President for the Year 2022.
(This item will be held over to the February 3, 2022 Meeting)

*10. Motion to select **Council Member Masi** to serve as a Class III Member on the USR Planning Board.
Offered by Council Member Fardanesh
Seconded by Council Member Florio **Roll Call Vote: AYES, Unanimous**

*11. Mayor to appoint the following to serve on the USR Planning Board:

<u>NAME</u>		<u>TERM</u>	
Mayor Minichetti	Class I	1 yr.	12/31/22
Ted Preusch	Class II	1 yr.	12/31/22
Roger Masi	Class III	1 yr.	12/31/22
Todd Bakal	Class IV	4 yrs.	12/31/25
Roy Polizzi	Class IV	4 yrs.	12/31/25
Peter Bonjuklian (Alt. 1)	Class IV	1 yr.	12/31/22
Chris Wiederholz (Alt. 2)	Class IV	1 yr.	12/31/22

*12. Motion to approve the following appointments to Council Committees:
Offered by Council Member Florio
Seconded by Council Member Fardanesh **Roll Call Vote: AYES, Unanimous**

Board of Health	Council Member Florio
Dept. of Public Works	Council Member Ditkoff
Environmental Committee	Council Member Florio
Recreation	Council Member Ditkoff
Youth Guidance Council	Council Member Florio
Shade Tree	Council Member Masi
Finance	Council Member DiMartino & Masi
Historic Preservation	Council Member Drennan
Field Committee	Council Member Ditkoff & DiMartino

RULE 7. PUBLIC COMMENT:

Joseph Serfess, 10 Hillside Avenue addressed the Teterboro aircraft noise issue and asked if the Borough has received any communication back from the Noise Abatement Commission regarding this

matter. Mr. Serfess has been advised that the Borough has not heard back but has appointed a committee to attend meetings and represent Upper Saddle River in order to express residents' concerns. Residents are encouraged to continue contacting TANNAC in order to file complaints.

Mary Stein Gurian, 32 Sleepy Hollow Road also addressed the Teterboro aircraft noise issue and stated she has complained multiple times. She is encouraged that a committee has been appointed to take further action pertaining to this matter.

Erik Friis, 4 Sparrowbush Road, stated that he wished to poll the Mayor and Council as to how many of them have lodged complaints regarding the Teterboro aircraft noise issue. He was informed that the Mayor and Council have no obligation to respond to this poll.

Daphne Garrahy, 11 Valley Lane addressed the Teterboro aircraft noise issue and suggested that all of the local municipalities ban together as there is strength in numbers when addressing this problem. She was informed that a committee has been formed in Upper Saddle River and Mayor Minichetti stated that this is a federal issue and assistance has been sought. She further stated that she has contacted several of the northwest Bergen County Mayors and they have not received complaints regarding this noise issue.

Mark Vogelsang, 12 Chapel Lane inquired as to why he was not reappointed as the Fire Prevention Official. He was informed that personnel matters can not be discussed publicly.

RULE 8. ADJOURNMENT

A motion to adjourn by was made, seconded and was unanimously approved by all Council members present.

Respectfully submitted,

Joy C. Convertini, RMC
Municipal Clerk