

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF UPPER SADDLE RIVER
November 4, 2021 8:00 p.m.**

*Meeting held via teleconference
due to COVID19*

PRESIDING: Borough Administrator Preusch called the meeting to order at 8:00 p.m.

Moment of Silence/Pledge of Allegiance

PUBLIC NOTICE: Pursuant to the Open Sunshine Act P.L. 1975, c. 231, proper notice of this meeting has been provided by submitting appropriate notice to The Ridgewood News and The Record on December 15, 2020 by email in which the time, place and purpose of the meeting was set forth.

- Mayor Minichetti administered the Oath of Office to Council Member Sarah Drennan, filling an unexpired term through 12/31/2022.
- Mayor Minichetti administered the Oath of Office to Council Member Roger Masi, filling an unexpired term through 12/31/2023.

A motion to appointment of Roger Masi to Class III Member of the Planning Board offered by Council Member Durante. Seconded by Council Member Florio

Roll Call Vote: AYES, Unanimous

Mayor Minichetti recognized Police Officers, Fire Fighters and Dispatchers for their life-saving emergency efforts during Tropical Storm Ida. The following honors were presented at this time:

- **Honorable Service Medal:** Dispatchers Mende, Pink & Yamaki
- **Honorable Service Medal:** Lt. Lynch, P.O. Chiavelli & Sgt. McWilliams
- **Meritorious Service Medal/Life Saving Medal:** P.O. Lupinacci & P.O. Erstling
- **Honorable Service Medal** USR Fire Department

Arman Fardanesh	Robert Brigham
James Levine	John Carlough
Craig Sklar	Terry Ferber
Neil Richardson	Nicholas Brusco
Thomas Cusumano	James Redmond
Sara Nasta	Srini Rao
Alex Moss	Joseph Kelly
Chet Roberts	Jon Hart
John Gibson	Patrick Bertollo
Greg Andrews	Scott Roberts
Anatoly Burman	Akira Yamaki

Mayor Minichetti presented the Mayor's Award for outstanding service to Fire Chief and Council Member elect, Arman Fardanesh. She commended Mr. Fardanesh for his professional service and leadership before, during and after Tropical Storm Ida.

Mayor Minichetti recognized the USR Ambulance Corp and the USR DPW for their efforts during Tropical Storm Ida.

RULE 1. ROLL CALL

Mayor	Joanne L. Minichetti	Present
Council Member	Steven DiMartino	Present
Council Member	Jonathan Ditkoff	Present
Council Member	Sarah Drennan	Present
Council Member	Vincent M. Durante	Present
Council Member	Joanne Florio	Present
Council Member	Roger Masi	Present

RULE 2. APPROVAL OF MINUTES

The following minutes were delivered to all members of the governing body, posted on the bulletin board and were unanimously approved following a motion by Council Member Durante, seconded by Council Member DiMartino.

October 7, 2021: Executive, Closed and Regular Meetings

Roll Call Vote: AYES, Unanimous

RULE 3. BOROUGH CLERK’S REPORT

The Borough Clerk’s office received the following fees for the month of October 2021 and deposited them with the Collector/Treasurer:

Landscaper Licenses	\$ 900.00
Garage Sales	\$ 2.00
	\$ 902.00

The Borough Clerk’s office issued 2 licenses for the month of October 2021; **\$5.40** was forwarded to the NJ department of Health for the Pilot Clinic and Animal Control Fund.

Proof of publications received:

- ❖ Adoption of Ordinance #14: Storm Water Control
- ❖ Adoption of Ordinance #15: Emergency Appropriation for TS Ida

The following reports were received and are on file for the month of October:

- | | |
|---------------------------|---------------------------|
| 1) Police Report | 4) Construction Report |
| 2) DPW Report | 5) Municipal Court Report |
| 3) Fire Department Report | |

RULE 4. COMMUNICATIONS, PETITIONS AND BILLS

Approval of Bills: A motion by Council Member DiMartino, seconded by Council Member Durante to pay bills in amount of **\$5,896186.19** was unanimously approved and Mayor Minichetti declared bills approved for payment and ordered checks drawn.

Roll Call Vote: AYES, Unanimous

Communications: Cynthia Dilatush, President of USR Cares read a letter of appreciation to the Borough employees who assisted with the Oktoberfest celebration and thanked the governing body for their continued support.

RULE 5. UNFINISHED BUSINESS

RULE 6. NEW BUSINESS

Consent Agenda:

All items listed with an asterisk (*) hereunder, are considered to be routine and non-controversial by the Council and shall be so approved. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which case the item will be considered in its normal sequence.

Motion to approve the Consent Agenda items offered by Council Member Florio
Seconded by Council Member Drennan

- *1. Resolution #158-21 Tax Appeal Refund Blk. 1113 Lot 2.08
- *2. Resolution #159-21 Redeem Third Party Tax Lien Blk. 601 Lot 7.06
- *3. Resolution #160-21 Tax Appeal Refund Blk. 915 Lot 21
- *4. Resolution #161-21 Approve Storm Drain Connection – 25 Hampshire Hill Road
- *5. Resolution #162-21 Hold Harmless Agreement – 10 Harvey Lane
- *6. Resolution #163-21 Hold Harmless Agreement 12 Harvey Lane
- *7. Resolution #164-21 Appoint Gregory Bulik – Part Time PD Dispatcher
- *8. Resolution #165-21 Tax Appeal Settlement Blk. 1213 Lot 4
- *9. Resolution #166-21 Tax Appeal Settlement Blk. 102 Lot 5.04
- *10. Resolution #167-21 Tax Appeal Settlement Blk. 1203 Lot 14.08
- *11. Resolution #168-21 Transfer Resolution
- *12. Resolution #169-21 BAN Qualified Tax-Exempt Obligation \$3,300,000
- *13. Resolution #170-21 Dedication by Rider -Storm Recovery Fund
- *14. Resolution #171-21 Special Emergency Resolution – Storm Damage
- *15. Resolution #172-21 Governing Body Certification of Annual Audit
- *16. Resolution #173-21 Authorization of 2023 Municipal Grant
- *17. Resolution #174-21 Tax Appeal Settlement Blk. 212 Lot 6
- *18. Resolution #175-21 Authorize Purchase of Two USRFD Command Vehicles (HGAC)
- *19. Resolution #176-21 Authorizing Request for Qualifications

At this time CFO Jim Mangin outlined in detail the following finance items:

Bond Anticipation Note Sale \$3,300,000: The sale was held on October 26, 2021 with five bidders.

Best Practices Inventory: Submitted by the CFO on November 3, 2021. The check list was completed and the Borough answered 19 out of 23 and will receive the full state aid available, based on the score.

2020 Annual Audit: The audit has been completed and there were four recommendations, which were discussed in detail. He further stated that the Borough is in a strong fiscal position at this time.

OPEN TO THE PUBLIC: Eric Friis, 4 Sparrowbush inquired about specific items on the Best Practices Inventory; Mr. Mangin explained the items at this time.

Motion to Approve Consent Agenda Items:

Roll Call Vote: AYES, Unanimous

***Introduction of Ordinance# 16-21**

AN ORDINANCE TO REPEAL ORDINANCE #15-21 ENTITLED, "ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-54 FOR TROPICAL STORM IDA".

Motion offered by Council Member Durante
Seconded by Council Member Drennan

Roll Call Vote: AYES, Unanimous

*Motion to Appoint Council Member Masi to the Finance Committee offered by Council Member DiMartino. Seconded by Council Member Durante.

Roll Call Vote: AYES, Unanimous

*A Motion to Accept Best Practices Inventory as Submitted on November 3, 2021 offered by Council Member Durante. Seconded by Council DiMartino

Roll Call Vote: AYES, Unanimous

*A Motion to Appoint Yunaima Rodriguez to the Youth Guidance Counsel offered by Council President Florio. Seconded by Council Member Ditkoff.

Roll Call Vote: AYES, Unanimous

RULE 7. PUBLIC COMMENT

Eric Friis, 4 Sparrowbush Road inquired about the change in the Teterboro Flight Plan, resulting in significant aircraft noise issues. He was informed that the information pertaining to this matter is on the Borough website.

Rich Hesse, 56 Old Stone Church Road commented about the increase in air traffic and resulting noise and asked how this situation can be rectified. He was informed that the Borough has written a letter to the FAA expressing their concern about this matter and he was encouraged to write a letter as a resident with his concerns as well.

RULE 8. ADJOURNMENT

A motion to adjourn by was made, seconded and was unanimously approved by all Council members present.

Respectfully submitted,

Joy C. Convertini, RMC
Municipal Clerk