

**MINUTES OF THE REORGANIZATION MEETING
OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF UPPER SADDLE RIVER
January 7, 2021 8:00 p.m.**

*Meeting held via Zoom
due to COVID19*

PRESIDING: Mayor Minichetti called the meeting to order at 8:00 p.m.

Moment of Silence – At this time a Moment of Silence was observed for Sherry Rauch, long-time resident and wife of former USR firefighter Larry Rauch.

Pledge of Allegiance

Pursuant to the Open Sunshine Act P.L. 1975, c. 231, proper notice of this meeting has been provided by submitting appropriate notice to The Ridgewood News and The Record on December 15, 2020 by email in which the time, place and purpose of the meeting was set forth.

Mayor Minichetti administered the Oath of Office to re-elected Council Member Steven DiMartino.

Mayor Minichetti administered the Oath of Office to Council Member DeAnne DeFuccio.

Welcome Address by Mayor Minichetti: Mayor Minichetti acknowledged that 2020 has been a very challenging year. She stated that Upper Saddle River is blessed with extraordinary volunteers and she thanked Borough volunteers and employees. Additionally, she spoke briefly about the Affordable Housing Compliance Hearing, scheduled for January 27, 2021, the closure of the Hillside Avenue Bridge, and a sports complex in the planning stages at the One Lake Street Property. She stated that a weekly food drive will take place on Saturdays at the Recycling Center and she encouraged all to donate in this time of need.

RULE 1. Roll Call:

Mayor	Joanne L. Minichetti	Present
Council Member	DeAnne DeFuccio	Present
Council Member	Steven DiMartino	Present
Council Member	Jonathan Ditkoff	Present
Council Member	Vincent M. Durante	Present
Council Member	Joanne Florio	Present
Council Member	Douglas Rotella	Absent

A motion was made by Mayor Minichetti to submit the following Police Department promotions to the Council for approval:

- Captain Edward Kane
- Lieutenant Donald Hausch
- Lieutenant William Lynch
- Police Sergeant Tara Kilduff
- Police Sergeant Kevin McWilliams
- Police Officer Jake Chiavelli

Roll Call Vote: AYES, Unanimous

The aforementioned members of the Police Department were sworn in individually by Mayor Minichetti at this time.

The following Fire Department Officials were sworn in for the year 2021:

Fire Chief	Arman Fardanesh
Asst. Chief	James Levine
Captain	Nicholas Brusco
Sr. Lieutenant	Robert Brigham
Jr. Lieutenant	Anatoly Burman

The following Ambulance Corps Officials were sworn in for the year 2021:

Captain	Scott Buhl (will be sworn in at a later date)
1st Lieutenant	Amy Lauren
2nd Lieutenant	Nolan Stern (will be sworn in at a later date)
3rd Lieutenant	Scott Gurian

RULE 2. APPROVAL OF MINUTES

The following minutes were delivered to all members of the governing body, posted on the bulletin board and were unanimously approved following a motion by Council Member Durante, seconded by Council Member Florio. Roll Call Vote: AYES, Unanimous

- December 3, 2020: Executive, Closed & Regular Meetings
- December 28, 2020: Regular Meeting

RULE 3. BOROUGH CLERK’S REPORT

The Borough Clerk’s office received the following fees for the month of December, 2020 and deposited them with the Collector/Treasurer:

200 Ft. List	10.00
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Total	\$10.00

The Borough Clerk’s office issued 0 licenses for the month of December; No monies were forwarded to the NJ Department of Health for the Pilot Clinic and Animal Control Fund.

Proof of publications received: Adoption of the following ordinances:

- Ordinance #9-20 Sports Courts (Additional Standards)
- Ordinance #10-20 Affordable Housing
- Ordinance #11-20 Establish Overlay Zone One
- Ordinance #12-20 Establish Overlay Zone Two
- Ordinance #13-20 Establish Overlay Zone Three
- Ordinance #14-20 Establish Overlay Zone Four

2021 Meeting dates
Retaining Levi Kool, Esq. Police Dept. Matter

The following reports were received and are on file for the month of December:

- | | |
|------------------|------------------------|
| 1) Police Report | 3) Construction Report |
| 2) DPW Report | 4) Fire Report |

RULE 4. COMMUNICATIONS, PETITIONS AND BILLS

Approval of Bills: A motion by Council Member DiMartino, seconded by Council Member Durante to pay bills in amount of **\$445,041.65** was unanimously approved and Mayor Minichetti declared bills approved for payment and ordered checks drawn.

Roll Call Vote: AYES, Unanimous.

Communications: At this time, Mayor Minichetti read a letter from Sharon Reissman, VP of Fund Raising for USR Cares thanking Borough Employees for Making USR's Got Talent such a success. The event was held on October 10, 2020 and the proceeds were donated to neighbors in need. Borough Administrator Ted Preusch, DPW Supervisor Bobby Fleshman and Recreational Director Ed Gartner played an integral role in the execution and success of this event and the Mayor commended all involved.

RULE 5. Unfinished Business: None.

RULE 6. New Business:

CONSENT AGENDA: All items listed with an asterisk (*) are considered to be routine and non-controversial by the Council and will be so approved. There will be no separate discussion of these items unless a Council member or citizen so requests, in which case the item will be considered in its normal sequence on the agenda.

A motion to approve Consent Agenda Items 1-20 Offered by Council Member Ditkoff
Seconded by Council Member DiMartino
Roll Call Vote: AYES, Unanimous

Resolution #1-21	Order of Business: Place and date of Borough Council meetings List of committees Bonds of Borough Officials Constitution of Borough Police Force Rate of Interest-Delinquent Taxes Telephone Charges Official Newspapers Continuation of Salaries Issuance of Pet Licenses Transmittal of Fees to Treasurer
*2. Resolution # 2-21	Duties of Administrator & Borough Clerk
*3. Resolution # 3-21	Furnishing of Materials & Services
*4. Resolution # 4-21	Professional Services
*5. Resolution # 5-21	Schedule of 2021 Council Meetings
*6. Resolution # 6-21	Temporary Appropriations
*7. Resolution # 7-21	Authorize Treasurer to Pay Certain Claim
*8. Resolution # 8-21	Authorize Treasurer to Refund Monies
*9. Resolution # 9-21	Authorize Tax Collector to Conduct Tax Sales
*10. Resolution #10-21	Establish Cash Management Plan
*11. Resolution #11-21	Assessor/Tax Collector/Treasurer File Claims
*12. Resolution #12-21	Use of Public Facilities
*13. Resolution #13-21	Mutual Aid & Rapid Deployment Force
*14. Resolution #14-21	Designation of Tax Searcher
*15. Resolution #15-21	Cancelling of Interest Charges

- *16. Resolution #16-21 Appoint Deputy OEM Coord. V. Durante & B. Fleshman
- *17. Resolution #17-21 Appoint Gerald Falotico Full Time Zoning Code Official
- *18. Resolution #18-21 Petty Cash – Registrar and Police Department
- *19. Resolution #19-21 PBA Contract 2021-2025
- *20. Resolution #20-21 Transfer of Funds

***Introduction of Ordinance # 01-21**

BOND ORDINANCE TO AUTHORIZE THE MAKING OF A GRANT FOR THE DEVELOPMENT AND CONSTRUCTION OF AFFORDABLE HOUSING IN, BY AND FOR THE BOROUGH OF UPPER SADDLE RIVER, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$2,350,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Motion Offered by Council Member Durante, Seconded by Council Member Florio.

Roll Call Vote: AYES, Unanimous

***Introduction of Ordinance # 02-21**

AN ORDINANCE TO AMEND CHAPTER 3 OF THE CODE OF THE BOROUGH OF UPPER SADDLE RIVER ENTITLED, “ADMINISTRATION OF GOVERNMENT”.

Motion Offered by Council Member Durante, Seconded by Council Member DiMartino.

Roll Call Vote: AYES, Unanimous

- *3. Motion to approve the following appointments to December 31, 2021 offered by Council Member Durante, seconded by Council Member DiMartino. **Roll Call Vote: AYES, Unanimous**

Fire Prevention Official Mark Vogelsang
Municipal & Police Physician Dr. Yair Kissin

- *4. Motion to approve the following appointments to Borough Government offered by Council Member Ditzkoff, seconded by Council Member Durante. **Roll Call Vote: AYES, Unanimous**

Youth Guidance Counsel

Mayor	1 yr.	12/31/21	
Officer Pulizzano	1 yr.	12/31/21	
James McCusker	1 yr.	12/31/21	
David Kaplan	1 yr.	12/31/21	
Despina Anastaspoulos	2 yrs.	12/31/22	
Sherika Medina	2 yrs.	12/31/22	
Jennifer Waldbaum	2 yrs.	12/31/22	
Marge Fiori	1 yr.	12/31/21	(Mayor’s rep)
Joanne Florio	1 yr.	12/31/21	(Council Rep)

Library

Dennis Schubert	5 yrs.	12/31/25	
Tom DeBrock	5 yrs.	12/31/25	
Steve DiMartino	1 yr.	12/31/21	(Council Rep)

Shade Tree

Tom Sherlock (Alt #1)	5 yrs.	12/31/25	
Doug Rotella	1 yr.	12/31/21	(Council Rep)

Recreation

Jonathan Ditkoff	1 yr.	12/31/21	(Council Rep)
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Bd. of Health

Cynthia Dilatush	3 yrs.	12/31/23	
Desiree Cinotti	3 yrs.	12/31/23	
Yair Kissin	3 yrs.	12/31/23	
Arielle Ravett (Student Rep)	1 yr.	12/31/21	
Shanzeh Malik (Student Rep)	1 yr.	12/31/21	
Joanne Florio	1 yr.	12/31/21	(Council Rep)

Emergency Management Council

Ted Preusch – OEM Coord.	3 yrs.	12/31/23	
Police Chief Rotella	1 yr.	12/31/21	
Fire Chief Fardanesh	1 yr.	12/31/21	
Cynthia Dilatush (USR Cares)	1 yr.	12/31/21	
USR Ambul. Capt. Scott Buhl	1 yr.	12/31/21	
Deputy OEM Coord. Fleshman	1 yr.	12/31/21	
Deputy OEM Coord. Durante	1 yr.	12/31/21	

Environmental

Ellen Ling	1 yr.	12/31/21	
Ira Gross	1 yr.	12/31/21	
Jay Perez	1 yr.	12/31/21	
Mark Cinotti	1 yr.	12/31/21	
Timothy Stoller	1 yr.	12/31/21	
Sophia Kotsopoulos	1 yr.	12/31/21	
Joanne Florio	1 yr.	12/31/21	(Council Rep)

Municipal Court Judge

Harry Norton, Jr.	3 yrs.	12/31/23	
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Affordable Housing

Joy Convertini, Secy.	1 yr.	12/31/21	
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Historic Preservation

Bill Yeomans Class B	4 yrs.	12/31/24	
Scott Japko	4 yrs.	12/31/24	
James Donnellan	2 yrs.	12/31/22	
DeAnne DeFuccio	1 yr.	12/31/21	(Council Rep)

Borough Historian

Bill Yeomans	1 yr.	12/31/21	
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*5. Mayor to appoint the following to serve on the **Citizens Advisory Committee** to December 31, 2021:

Hans Kalchbrenner, Susan Curran, Sharon Reissmann, Bill Yeomans, Denise Mercier.

*6 Mayor to appoint the following to serve on the **Green Team** to December 31, 2021:

Joanne Florio, Ted Preusch, Adam Greenbaum, Sophia Kotsopulos, Jay Perez, Tim Stoller, Jason Mathios.

*7. Mayor to appoint the following to serve on the **Mayor's Mental Health Wellness Committee** to December 31, 2021:

Mayor Minichetti, Police Chief Rotella, Laura Bowen, Jennine Matthews, Jennifer Schier, Phyllis Schmaus, Amanda Pittman, student representative.

*8. Mayor to appoint the following to serve on **The Safety Committee** to December 31, 2021:

Mayor Minichetti, Police Chief Rotella, Ted Preusch, Arman Fardanesh, Amy Lauren, Vincent Durante

9. A motion was made by Council Member Durante, seconded by Council Member DiMartino to appoint **Council Member Florio** to serve as Council President for the year 2021.

Roll Call Vote: AYES, Unanimous

10. A motion was made by Council Member Ditkoff, seconded by Council Member DiMartino to Appoint Council Member DeFuccio as a Class III Member on the USR Planning Board.

Roll Call Vote: AYES, Unanimous

11. A motion was made by Council Member Ditkoff, seconded by Council Member Durante To appoint Ted Preusch as JIF Commissioner for the year 2021.

Roll Call Vote: AYES, Unanimous

12. Mayor to appoint the following to serve on the USR Planning Board:

<u>NAME</u>			<u>TERM</u>
Mayor Minichetti	Class I	1 yr.	12/31/21
Ted Preusch	Class II	1 yr.	12/31/21
DeAnne DeFuccio	Class III	1 yr.	12/31/21
Robert Jacobs	Class IV	4 yrs.	12/31/24
Meredith Schaum (Alt. 2)	Class IV	1 yr.	12/31/21

13 . A motion was made by Council Member Durante, seconded by Council Member Florio to approve the following appointments to Council Committees:

Roll Call Vote: AYES, Unanimous

Board of Health	Council Member Florio
Dept. of Public Works	Council Member Ditkoff
Environmental Committee	Council Member Florio
Public Safety	Council Member Durante
Police	Council Members Durante, Rotella, Mayor Minichetti
Recreation	Council Member Ditkoff
Youth Guidance Council	Council Member Florio
Shade Tree	Council Member Rotella
Finance	Council Members DiMartino, Durante
Historic Preservation	Council Member DeFuccio
Field Committee	Council Members Durante, DiMartino, Ditkoff

Council Member Durante gave a brief overview of the proposed athletic facility at One Lake Street. This state-of-the-art facility will be located on a nine-acre, Borough-owned parcel of land. A committee was formed with the Borough Engineer, the Director of Recreation and several members of the Recreation Commission in order to plan and design a sports facility that would be an asset to the Borough. An Open Space grant in the amount of \$1.6M was procured and a referendum was passed for this project. The grant was used to offset the purchase price of the property and the approximate cost of the project will be \$5.5M with another \$1M of grant monies potentially available over the next three years.

Council Member DiMartino stated the proceeds from these grants would mitigate bond costs as the proceeds would be used to pay down the bonds. Additionally, the Borough will be obtaining sponsorships in order to defer other costs. This lighted, multi-sport complex will be an asset to the Borough with no tax implications to residents.

Borough Engineer Kevin Boswell stated that this parcel of land was created to be central to the new development at One Lake Street and was strategically planned as such.

Public Comment: No one wished to be heard.

RULE 8. ADJOURNMENT

A motion to adjourn by Council Member DiMartino, seconded by Council Member Durante was unanimously approved by all Council members present. (Meeting adjourned at 9:13 p.m.)

Respectfully submitted,

Joy C. Convertini, RMC
Municipal Clerk